

# High Halstow Parish Council

50 Pepys Way • Strood • Rochester • Kent • ME2 3LL

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## MINUTES

### Road Reps Committee Meeting

Friday 8<sup>th</sup> May 2020

Virtual Meeting ~ 4.00 pm

Attendees: Cllr M. Stone (Chairlady) Cllr G. Crozer  
Cllr T. Munday Mrs J. Allen (Clerk)

Members of the public: 0

The meeting commenced at 4.00 pm

Cllr M. Stone opened the meeting and thanked everyone for attending.

#### 1. Apologies for absence

**HHPC564:08.05.20** Apologies for absence were received from Rev S. Gwilt, Cllr L. Atkinson and Cllr R. Collins, all of who had prior commitments.

#### 2. To receive Declarations of Interest and Dispensations

**HHPC565:08.05.20** None.

#### 3. Actions from previous meetings

**HHPC566:08.05.20** It was agreed that instead of the Clerk transcribing lots of minutes, that the previous actions from the meetings should only be documented instead.

#### 4. Updates

**HHPC567:08.05.20** Cllr M. Stone spoke to advise that the High Halstow volunteers had completed 10 extra tasks this past week, and that the MARR group had completed an additional 42 tasks, with one more task pending.

#### 5. Leafletting & MARR

**HHPC568:08.05.20** The Chairlady, Cllr M. Stone, spoke to report that the volunteers were now leafletting Wainscott.

She advised that the MARR group had over 200 volunteers and combined they had completed over 700 tasks throughout Medway. She also recorded that there appeared to be a greater need for volunteers in lower income areas.

A vote of thanks was issued to the High Halstow volunteers, who had continued to work throughout Coronavirus crisis and Cllr M. Stone closed her report in disclosing that she had received a donation of food which she had dropped into the Morrisons supermarket in Strood, where she understood that this particular chain were accepting donations to pass onto local charities.

#### 6. Information sent to Road Reps

**HHPC569:08.05.20** Cllr M. Stone spoke to confirm that she was in the process of writing an email to the volunteers to advise them as per the MARR group.

She also suggested that she was going to incorporate the idea of setting up a new community support group once the pandemic was over, to keep the newfound community spirit alive.

#### 7. Dissemination of Information / Update about the Road Rep Scheme

**HHPC570:08.05.20** The Chairlady, Cllr M. Stone, spoke to advise that Dr G McKeever had made a couple of guidance videos, that included how to wear a face mask and the importance of wearing gloves. She

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reported that she was going to ensure these recordings were circulated to all the volunteers by email and that these broadcasts were also uploaded onto the Parish Council website.

She closed her report in advising as per her hopes for the future, that once the crisis had passed, that there would be a need for a community aid group. She advised that she could see the need for such a team, to supplement existing local charities including the Medway Street Angels etc.

## 8. Finances

**HHPC571:08.05.20** Cllr M. Stone reported that the face masks ordered before the last meeting had now arrived and that she was would be arranging for their distribution.

She also advised that the volunteers were running low on latex gloves, and accordingly she asked the Clerk Mrs J Allen, if she was able to help by sourcing an additional 100 pairs.

## 9. To agree actions before the next meeting

**HHPC572: 08.05.20** It was agreed that Cllr M. Stone would send the Clerk the actions she had recorded from the last few meetings and that she would get in touch with the local Ward Councillor Ron Sands for his assistance with the Road Reps committee.

It was also agreed that the Clerk, Mrs J. Allen, would source some additional pairs of latex gloves, as mentioned above.

## 10. Next meeting date

**HHPC573:08.05.20** The Chairlady, Cllr M. Stone, spoke to confirm that the Road Reps Committee would now only meet on a 'as and when required' basis.

Cllr G. Crozer spoke to remind the members however that the next Neighbourhood Plan Committee meeting was scheduled to take place on Monday 11<sup>th</sup> May 2020 instead.

Cllr M. Stone thanked the members for attending and closed the meeting at 4.34 pm.

**The next Parish Council Committee meeting will be held on:**

<b>Monday 11<sup>th</sup> May</b>	<b>7.30pm</b>	<b>(Virtual Meeting)</b>
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